



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**



5 January 2022

**DIVISION MEMORANDUM**

No. 003, s. 2021

**STRENGTHENING THE FIRE SAFETY AND AWARENESS PROGRAM  
AMIDST THE PANDEMIC**

**TO :** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The safety of schools is one crucial factor that supports holistic development of every learner. DRRM aims at reducing the vulnerability to, and impact of disasters on schools. It also prepares both teachers and learners for possible natural or human-induced disasters, thereby mitigating the impact of any disaster.

2. In light with recent fire incident in one of our elementary schools and to further strengthen the fire safety and awareness program amidst the pandemic situation as stated in DepEd Order no. 28, s. 2016 entitled "*Strengthening the Fire Safety and Awareness Program*", this Office thru School Governance and Operations Division- Disaster Risk Reduction and Management hereby recommends the following programs/measures to be implemented in school level:

- 2.1. assess electrical system inside and outside of school buildings;
- 2.2. coordinate with the Municipal Fire Station for Annual Fire Safety Inspection, secure *Fire Safety Certificate*.
- 2.3. enforce proper waste management and disposal of unnecessary items;
- 2.4. re-orientation of the school personnel on the following DepEd Orders and materials:

- a. DO no. 28, s. 2016- *Strengthening the Fire Safety and Awareness Program*
- b. DO no. 13, s. 2013- *Reiterating the Observance of the Fire Prevention Month through the Continuing Fire Safety and Awareness Program (FSAP)*
- c. DO no. 72, s. 2012- *Continuing Fire Safety and Awareness Program in Schools*

(FSAP)

- d. DRRM Manual
  - e. Educational Facilities Manual
- 2.5. installation of the following:
- a. Fire Extinguisher and other fire safety equipment in every building;
  - b. Fire Exit/ Evacuation Plan and;
  - c. Emergency Hotline Numbers in every classroom.






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3. In addition, **main entrance** shall provide enough clearance for **fire trucks** and medical vehicles. Improvement of school entrance/exits shall be included in the School Improvement Plan (SIP).
4. The School Maintenance and Other Operating Expenses (MOOE) may be utilized in the implementation of the suggested fire safety and awareness programs/measures.
5. As a reiteration, strict compliance on the minimum public health standards for Covid-19 mitigation should always be ensured.
6. Private schools may also comply with this memorandum.
7. For your queries and concerns, you may contact Mr. James Angelo T. Año, Project Development Officer II /Division DRRM Focal and/or Engr. John Albert L. Tiquis, Division Engineer III of Educational Facilities Section at 0919-257-5752 and 0917-790-2979 respectively.
8. Immediate dissemination of and compliance with this memorandum is directed.

  
**MERTHEL M. EVARDOME, CESO V**  
Schools Division Superintendent *dmr*

